

MINUTES

**JOINT MEETING OF
THE OZARK FOOTHILLS REGIONAL PLANNING COMMISSION,
THE OZARK FOOTHILLS DEVELOPMENT ASSOCIATION,
THE OZARK FOOTHILLS SOLID WASTE MANAGEMENT DISTRICT COUNCIL &
ADVISORY COMMITTEE
AND
THE RIPLEY COUNTY PUBLIC HOUSING AGENCY**

**MARCH 14, 2019
DONIPHAN COMMUNITY CENTER
105 WASHINGTON STREET
DONIPHAN, MISSOURI 63935
7:00 PM**

CALL TO ORDER

The meeting was called to order at 6:56 P.M. by Chairman Gene Oakley.

APPROVAL OF MINUTES AND FINANCIAL REPORTS

On a motion made by Commissioner Vince Lampe and seconded by Mayor Dennis Cox the minutes of the meeting held December 14, 2018, and financial statements for the quarter ending December 31, 2018, were approved.

NEW MEMBER INTRODUCTIONS

Director Felicity Ray introduced Ripley County Presiding Commissioner, Jesse Roy, Jr. and Mrs. Samantha Pennington-Evans (Professions Sector representative) to the group.

TRANSPORTATION ADVISORY COMMITTEE

Transportation Planning Coordinator Andrew Murphy informed those in attendance that the Transportation Advisory Committee (TAC) county-level project prioritization meeting will be held April 11, 2019, at the Ozark Foothills Regional Planning Commission.

Meetings between TAC members and county commissioners will be scheduled throughout Butler, Carter, Reynolds, Ripley and Wayne Counties to provide residents and systems users an opportunity to offer public opinion to the TAC.

The *Ozark Foothills Regional Transportation Plan* was completed during January 2019. The plan will be presented for board approval at the June 2019 commission meeting. A hard copy is available upon request. An electronic copy is available on the Ozark Foothills Regional Planning Commission's website.

SOLID WASTE MANAGEMENT DISTRICT, REGION Q

Recycling Center Supervisor Jamie Lansford reported that cardboard cannot be shipped due to mill closures; and, the price of plastic is decreasing. Mr. Lansford introduced new hire Josh Vandermark to the group.

The Ozark Foothills Solid Waste Management District received only one funding request in response to its annual solicitation for solid waste management proposals. The proposal-submitted by the Ozark Foothills Regional Planning Commission- was ranked by the Executive Committee and recommended for funding. On a motion made by Commissioner Brian Polk, and seconded by Ms. Margaret Carter, the Solid Waste Management District grant award to the Ozark Foothills Regional Planning Commission for the operation of its Materials Recovery Facility was approved.

OZARK FOOTHILL DEVELOPMENT ASSOCIATION

Director Ray reported upon the business incubator expansion effort. There have been multiple leaks throughout the newly expanded portion of the incubator. After meeting with the architect and the construction supervisor the leaks have since been repaired. One available space will be leased within the next 60 days; three spaces remain open.

On a motion made by Commissioner Vince Lampe and seconded by Mr. Paul Johnson, *Resolution #OFDA-2019-01* was approved for the purpose of seeking funding to make needed improvements to the small business incubation facility.

OZARK FOOTHILLS REGIONAL COMMUNITY FOUNDATION

Assistant Director Crystal Jones reported upon the activities of the Ozark Foothills Regional Community Foundation (OFRCF). The OFRCF fund balance as of December 31, 2019, was \$1,541,805.34.

The Ozark Foothills Regional Planning Commission submitted an application to the Missouri Association of Councils of Government (MACOG) for an additional \$15,000 to fund a housing study for the region. The \$15,000 award was added to a \$10,000 award received earlier in the fiscal year from the Community Foundation of the Ozarks (CFO) for a total of \$25,000. One proposal was submitted in response to the OFRCF solicitation for study bids. The OFRCF board voted to approve the proposal submitted. The regional housing study will be completed by April 30, 2019.

Assistant Director Jones notified the group that the foundations application to the CFO's Rural Ozarks Health Initiative (ROHI) program was also awarded. This award will enable OFRCF to grant up to \$10,000 to health-related programs and projects within the region.

RIPLEY COUNTY PUBLIC HOUSING AGENCY

Housing Coordinator Niki Harp reported upon the Section 8 Rental Assistance Program. The Ripley County Public Housing Agency currently has 358 regular vouchers filled. In addition, thirty-seven VASH vouchers, dedicated specifically for homeless veterans, are also filled. Exactly twenty families remain upon the Section 8 Rental Assistance Program waiting list. The waiting list is currently closed with a scheduled opening date of April 1, 2019.

Family Self Sufficiency (FSS) Coordinator Carolyn Meeks reported there are thirty-nine families participating in the FSS Program, and fourteen families participating in the Home Ownership Program.

Director Ray introduced two board resolutions: a *Civil Rights Certification* and *PHA Certification of Compliance* both are required for the Ripley County PHA's Annual Plan and consequent funding. A motion to adopt the resolutions was made by Commissioner Jesse Roy, Jr. and seconded by Commissioner Vince Lampe; with no opposition, adoption of the two resolutions was approved.

NEW GRANTS RECEIVED

Assistant Director Crystal Jones reported upon the grant awards received during the prior quarter. They were summarized as follows:

- Butler County, MO DED, CDBG, FEMA Public Assistance Match, \$34,969;
- Butler County, MO DED, CDBG, General Infrastructure, Harviell Paving Project, \$174,986;
- Ozark Foothills Regional Community Foundation, CFO, Rural Ozarks Health Initiative, \$10,000;
- Ozark Foothills RPC, MACOG, Disaster Supplemental Funds for Completion of Housing Study, \$15,000;
- City of Ellington, MO DED, CDBG, FEMA Public Assistance Match, Emergency Paving Project, \$52,066;
- Carter County, OFRCF/CDP, Flood Recovery Coordinator and Large Document Scanner, \$54,213;
- Carter County, MO DED, CDBG, FEMA Public Assistance Match, \$373,364;
- Ripley County, Missouri Development Finance Board, MIDOC Loan, Ripley County Jail Facility, \$150,000;
- Ripley County Public Housing Agency, U.S. Dept. of HUD, HCV Section 8 Family Self-Sufficiency Program, \$36,946;
- City of Van Buren, MO DED, CDBG, FEMA Public Assistance Match, \$137,440;
- City of Van Buren, Missouri Development Finance Board, MIDOC Loan, FEMA Public Assistance Initial Outlay for Justice Center Construction, \$150,000;
- Wayne County, MO DED, CDBG, FEMA Public Assistance Match, Bridge Replacement, \$65,440;
- Wayne County, MO DED, CDBG, Generator for Justice Center, \$42,049;
- Wayne County, MDNR, Volkswagen Trust Fund, Dump Truck, \$74,500; and,

- Wayne County, MO DED, CDBG, 911 Signage Purchase and Installation, \$155,116.

GRANT APPLICATIONS SUBMITTED

Director Ray reported that fifteen grant applications were submitted during the prior quarter. A summary of each proposal was provided to those in attendance as an attachment to *Resolution #299*. A motion was made by Mr. Russell French and seconded by Commissioner Vince Lampe authorizing submission of the proposals.

DIRECTOR'S REPORT

No state legislators were in attendance to provide a legislative update as The Missouri General Assembly session remained lately ongoing.

Director Ray reported that the FY 2018 Audit Reports are finalized and available for viewing in hardcopy and electronic format.

On a motion made by Dr. Gene Oakley and seconded by Mayor Dennis Cox the group approved revisions to the employee handbook proposed during the December 2018 meeting.

The *Carter County Hazard Mitigation Plan* is currently being revised. Hazard Mitigation plans must be updated every five years for participating entities to maintain eligibility for FEMA mitigation grant funding. Director Ray advised the group to watch for and complete community surveys relative to hazard mitigation planning.

A copy of the planning commission's membership roster was presented to the group as required by the commission's bylaws.

Director Ray acknowledged Grant Administrator Robyn Ballard and Recycling Center Employee Josh Vandermark-both new hires.

The FY 2020 Budget will be presented at the June 2019 commission meeting. Findings from the regional housing study will also be formally presented by a representative from MarksNelson, LLC.

GENERAL DISCUSSION

There was no general discussion.

ADJOURNMENT

The meeting was adjourned at 7:53 P.M.

Respectively Submitted,

Dr. Gene Oakley, Chairman

Date

Ms. Margaret Carter, Secretary

Date

ATTENDANCE

COMMISSION MEMBERS IN ATTENDANCE

GENE OAKLEY
VINCE LAMPE
JESSE ROY
DENNIS COX
GREGORY KIRK
JOHN MURRAY

JOE LOYD
MARGARET CARTER
PAUL JOHNSON
SAMANTHA
PENNINGTON-EVANS
WAYNE GIBBS

RICKY JULIUS
RUSSELL FRENCH
BRIAN POLK

COMMISSION MEMBERS NOT IN ATTENDANCE

SUSAN MCVEY
KEVIN BYNUM
GLEN SEDRICK
RON KEENEY
WAYNE OGDEN
MIKE HOERNER
GARY CONWAY, JR.

STANLEY BARTON
PAUL WOOD
BENARD ALLEN
CARROLL RAINWATER
ANGELA CLYBURN
WILLIAM
KIRKPATRICK

ANGELA SMITH
EDWARD COURSEY
MILDRED COURSEY
DARRELL DEMENT
SR. ANNE FRANCONI

GUESTS

GARY EMMONS
PAMELA KIRK
DOUG MOSLEY
BECKY GIBBS

HELEN CRITES
SANDY JOY
BILLY JULIUS
ANDY TOWELL

MADISON M. BAKER
SARAH FRENCH
MATT BAIN

STAFF

DAVID FOSTER
ANDREW MURPHY
JOSH VANDERMARK
DAVEY HICKS

JAMIE LANSFORD
ALAN LUTES
NIKI HARP
ROBYN BALLARD

ILENE WARD
CAROLYN MEEKS
FELICITY RAY
KEONA FERGUSON