

## **MINUTES**

**JOINT MEETING OF  
THE OZARK FOOTHILLS REGIONAL PLANNING COMMISSION,  
THE OZARK FOOTHILLS DEVELOPMENT ASSOCIATION,  
THE OZARK FOOTHILLS SOLID WASTE MANAGEMENT DISTRICT COUNCIL &  
ADVISORY COMMITTEE  
AND  
THE RIPLEY COUNTY PUBLIC HOUSING AGENCY**

**MARCH 9, 2023  
CARTER COUNTY NUTRITION CENTER  
116 BALL PARK ROAD, VAN BUREN, MO 63965  
6:00 PM**

### CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chairman, Brian Polk.

### APPROVAL OF MINUTES AND FINANCIAL REPORTS

The minutes of the meeting held December 8, 2022, and financial statements for the quarter ending December, 31 2022, were reviewed. Commissioner Jesse Roy made a motion to approve the minutes and financial statements of the December 8, 2022, meeting and the financial statements for the quarter ending December 31, 2022. Commissioner Ron Keeney seconded. No opposition. Motion carried.

### TRANSPORTATION ADVISORY COMMITTEE

Coordinator Murphy passed around mileage sign -in sheets for the Public Transit Plan. Time and mileage will be counted as part of the 20% match for the Plan.

Coordinator Murphy reported on the Transportation Planning Progress Report. The Transportation Advisory Committee is meeting April 13, 2023 at 6:00 p.m. to start the prioritization process for 2023. Coordinator Murphy is currently meeting with all the county commissions and holding TAC meetings.

Coordinator Murphy further discussed the Regional Transportation Plan Update and the Public Transit-Human Services Transportation Plan. Coordinator Murphy has been working on updating these two plans which are updated every 2 and 5 years. The deadline is June 2023. There are drafted copies of the two Plans on the Ozark Foothills Regional Planning Commission website. The Regional Transportation Plan Update and the Public Transit-Human Services Transportation Plan are being presented tonight. Both Plans were e-mailed out to the TAC this morning, and in April, 2023 the TAC will be asked to adopt both Plans. The Commission will

be asked to adopt these Plans at the June, 2023 Commission Meeting. Both Plans have to be approved by June 30, 2023 to take effect. If you would like a copy of the Plans, please see the OFRPC website or contact Coordinator Murphy.

### SOLID WASTE MANAGEMENT DISTRICT

Recycling Center Supervisor, Jamie Lansford reported that cardboard prices are still down to \$50 a ton. The Baler is working.

Director Lutes informed the group that once a year we have to do a grant call for the funding that DNR gives the Solid Waste Management District (SWMD). Typically, the Recycle Center is the only applicant to those funds. The SWMD receives \$95,000 a year from DNR and the Planning Commission applies for the \$95,000 to run the Recycling Center. The Planning Commission submitted that application for the SWMD for the \$95,000. No other applications were received. The Executive Committee scored the application in the executive committee held this evening and recommended that the SWMD award those funds to the Ozark Foothills Regional Planning Commission for the operation of the Recycle Center.

A Motion to approve Solid Waste Management District Sub Grant Award was made by Commissioner Vince Lampe and seconded by Commissioner Jesse Roy ; all board members approved. With no opposition, the motion carried.

### OZARK FOOTHILLS DEVELOPMENT ASSOCIATION

Director Lutes reported to the group that there is one business incubator space available for rent and another space that will be available in the near future. These spaces are for startup businesses, if you know of anyone who would be interested in renting a space, please contact the Planning Commission.

Regarding building improvements, Director Lutes reported that we replaced fluorescent lights in incubator spaces #4 and #5 with LED bulbs. We are currently looking for grant opportunities to replace all of the building's lights with LED fixtures.

Director Lutes discussed the proposed additional new parking lot. A diagram of the 32-space lot was passed around for members to review. Request for Bids will be going out soon.

### OZARK FOOTHILLS REGIONAL COMMUNITY FOUNDATION

Disaster Recovery Coordinator, Lydia Keller reported on the Foundation Status Report for the Ozark Foothills Regional Community Foundation (OFRCF). The market value as of 3/8/2023 is \$2,166,171.05. This is an increase of \$98,888.35 from the previous commission meeting in December, 2022. There were \$13,110.58 contributions made by donors and \$22, 870.55 granted out by fundholders.

This year is the Community Foundations 50<sup>th</sup> Anniversary Daffodil Project. You will be seeing daffodils across our communities. The annual CFO Affiliate Conference has rebranded to the Rural Philanthropy Summit. This will be held on April 25, 2023 in Springfield, MO. Coordinator Keller and some of the OFRCF Board members will be attending.

The OFRCF Board will have brochures available soon. If you would like to have any brochures for your office or business to increase awareness regarding the Foundation, please contact Coordinator Keller.

The Community Foundation has three board positions for representatives open for Wayne County, Ripley County, and Reynolds County. The board is taking suggestions to meet and consider candidates, if you have any recommendations, please e-mail, call, or let me know after this meeting. The board wants to ensure that all counties are represented. The next board meeting is April 11, 2023 at 4:00 p.m. at the Ozark Foothills Regional Planning Commission.

Judy Cantoni, Ozark Community Foundation, informed the group that the Community Foundation covers the Southern Missouri. The Community Foundation works a lot in the private sector. Individuals that have interests in their community and want to give back, will help fund community projects. The Ozark Community Foundation also works with agency partners who are looking to invest their funds.

#### RIPLEY COUNTY PUBLIC HOUSING AGENCY

Housing Coordinator Niki Harp reported upon the Section 8 Rental Assistance Program. The Ripley County Public Housing Agency is assisting 379 families in our five-county region. In addition, the RCPHA also has 50 VASH vouchers. These are used to house homeless Veterans that are referred to the RCPHA by the VA Hospital. All 50 of these vouchers are filled. There are 232 families on the waiting list and the waiting list is currently closed.

Family Self Sufficiency (FSS) Coordinator Shaquana Ferguson reported that there are 49 families on the Family Self-Sufficiency Program who are working towards the goals they set for themselves. Eleven clients have been enrolled in the FSS program since the last Commission Meeting. There are currently 24 families on the FSS waiting list that we are working on scheduling enrollment appointments with. Ten of the active families have increased their household earning from wages since they enrolled for the program. This has made them eligible to earn escrow money that they will receive if they successfully graduate from the program. We will have 1 family successfully graduate the FSS program this month.

There are currently 11 families on the Home Ownership Program. We also have 10 families with the goal of home ownership and 6 of those families are actively working on repairing their credit so they can reach their goal of homeownership.

Director Lutes discussed updating the Annual Plan/MTW Supplemental- Resolutions. Coordinator Niki Harp has been working on the annual update. There are copies of the Annual Plan if anyone would like to review it. There were four resolutions to be approved at the meeting.

Chairman Polk presented the group with the *Civil Rights Certification, PHA Certification of Compliance, MTW Certification of Compliance* and *Certification of Payments*.

A motion to approve *Civil Rights Certification, PHA Certification of Compliance, MTW Certification of Compliance and Certification of Payments*, was made by Commissioner Ron Keeney and seconded by Commissioner Vince Lampe. No opposition. Motion carried.

### NEW GRANTS RECEIVED

Director Lutes, reported upon the grant awards received during the prior quarter. It was summarized as follows:

- Ripley County/Purman VFD, AFG, equipment purchase, \$36,551.66;
- Carter County, MO DNR-DEA, replace 1 Dump Truck, \$45,504.25;
- Ripley County Public Housing Agency, Department of Housing and Urban Development, to support the Family Self-Sufficiency (FSS) program, \$51,436.00;
- Ozark Foothills Regional Planning Commission, MO DED, assist State Office of Broadband Development in multi-year planning for BEAD and DEA Grant Agreements, \$26,315.79.

### GRANT APPLICATIONS SUBMITTED

Director Lutes reported the New Grant Application Abstracts. A summary of each proposal was provided to those in attendance as an attachment to *Resolution #327*. A motion was made by Mayor Dennis Cox and seconded by Commissioner Jesse Roy; with no opposition, adoption of the resolution was approved.

### DIRECTOR'S REPORT

Director Lutes thanked the Carter County Nutrition Center for the meal. He also introduced Steve Chitwood, Reynolds County Presiding Commissioner, Debi Reynolds, Carter County Clerk, Gerri Flatt, Clerk for City of Van Buren, Holly Holt, Van Buren Chamber of Commerce, Susan VanWinkle, Van Buren Chamber of Commerce to the group.

Director Lutes reported on the Butler and Wayne County Hazard Mitigation Plans. The Butler County Hazard Mitigation Plan is approaching completion, Felicity Ray is working on it. The Wayne County Hazard Mitigation Plan is in the beginning stages and expires in August, 2024, Felicity Ray will be working on that as well. Carter County will be the next Hazard Mitigation

Plan to be updated. It is very important that everyone attend their County Hazard Mitigation Plan meetings.

Director Lutes reported on the CDBG Application Cycles-FY23. The MIT & MID cycles will be opening around mid-April and close in mid-July. CDBG has not been able to tell us if our counties will be eligible for the MIT and MID cycles. We will let everyone know when we have more information. The CDBG FY23 Regular Competition Cycle should open late summer.

Director Lutes further reported on Broadband Engagement and Grant Opportunities. There are a lot of opportunities opening up, please be watching your e-mails and be in contact with the Planning Commission. The OFRPC is currently working with the Missouri Office of Broadband on outreach and trying to get all the funds we can get for services in our region. The Broadband In-Person meeting will be held at the Ozark Foothills Regional Planning Commission in May, 2023. Missouri Association of Councils of Government (MACOG) is working with us on grants to select clusters of areas across our counties in our State looking for the biggest areas of need for Broadband.

The Delta Regional Authority (DRA) has the Strategic Capacity Planning grant cycle that is open now, and will be open until the funds run out. These grants usually pertain to projects that create jobs and workforce development. Assistant Director, Andrew Murphy, also stated that feasibility studies, preliminary engineering reports and transportation plans are also included in the Strategic Planning Capacity grants. If anyone is interested in applying, let the Planning Commission know as soon as possible. The regular SEDAP round, which is the DRA's regular round of funding, is open April through July as well as the WORC round of funding.

Director Lutes discussed the Comprehensive Economic Development Strategy (CEDS). We are working on CEDS and it has to be completed sometime in 2024.

Director Lutes reported on the Audits for the Ozark Foothills Regional Planning Commission, Ripley County Public Housing Agency and the Ozark Foothills Development Association for FY2021-2022. If you would like to review the report please let us know.

Director Lutes handed out Community Profiles to each County Commissioner. The profiles include County and City information. We are still working on obtaining information and will be doing updates to the profiles after the April elections. If any information is incorrect, please let the Planning Commission know. These Community Profiles can be e-mailed to anyone who would like a copy.

Heath Robins from Senator Eric Schmitt's office reported on the legislative update. There is nothing new to report at this time. If anyone needs any letters of support contact Heath by phone or e-mail. Heath plans on attending as many commission meetings as he can.

Mike Schoelhamer from Congressman Jason Smith's office reported on the legislative update. He thanked the group for their support of Congressman Smith. If anyone has any concerns, questions or need letters of support, please contact Mike by phone or e-mail. Also, Madison Baker is the new District Director for Congressman Smith's Office.

GENERAL DISCUSSION

No general discussion.

ADJOURNMENT

On a motion made by Member Darrell Dement and seconded by Mayor Dennis Cox, the meeting was adjourned at 7:00 P.M.

Respectively Submitted,

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Mr. Brian Polk, Chairman

\_\_\_\_\_  
Date

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Ms. Margaret Carter, Secretary

\_\_\_\_\_  
Date

ATTENDANCE

COMMISSION MEMBERS IN ATTENDANCE

BRIAN POLK	DEBI REYNOLDS	GERRI FLATT
PAUL JOHNSON	MARGARET CARTER	HEATH ROBINS
VINCE LAMPE	DARRELL DEMENT	STACY HAMPTON
JESSE ROY	DENNIS COX	
CHAD HENSON	TOM WILDER	
GARY EMMONS	STEVE CHITWOOD	
BILL MORIARITY	REBECCA PACHECO	
RON KEENEY	MIKE SCHOELHAMER	

COMMISSION MEMBERS NOT IN ATTENDANCE

ANGELA CLYBURN	RUSSELL FRENCH	
BILL KIRKPATRICK	DR. JIM JONES	
LARRY BURCHARD	JUSTIN PARKS	
STEVE DAVIS	GARY CONWAY, JR.	SANDY JOY
WAYNE OGDEN	STANLEY BARTON	
RICK JULIUS	PAUL WOOD	TERESA LEE
MIKE HOERNER		WAYNE GIBBS

REV. GREGORY KIRK

DALE DAY

DOUG MOSBEY

BRANDON WOOLARD

STAFF

JAMIE LANSFORD

CAROLYN MEEKS

CAMILLE DONNELL

ALAN LUTES

BROOKE HINKLIN

RACHEL COLEMAN

ILENE WARD

RAAMIN BURRELL

LYDIA KELLER

DAVEY HICKS

AMBER HORNBECK

NIKI HARP

ANDREW MURPHY

BRIAN ROSENER

AMY BAUGUS

SHAQUANA FERGUSON

GUEST

LORI DUNLAP

GLORIA DEMENT

MARCIA CHITWOOD

HOLLY HOLT

SUSAN VANWINKLE

JUDY CANTONI