

MINUTES

**JOINT MEETING OF
THE OZARK FOOTHILLS REGIONAL PLANNING COMMISSION,
THE OZARK FOOTHILLS DEVELOPMENT ASSOCIATION,
THE OZARK FOOTHILLS SOLID WASTE MANAGEMENT DISTRICT
AND
THE RIPLEY COUNTY PUBLIC HOUSING AGENCY**

**JUNE 14, 2018
OZARK FOOTHILLS REGIONAL PLANNING COMMISSION
3019 FAIR ST.
POPLAR BLUFF, MO 63901
7:00 PM**

CALL TO ORDER

The meeting was called to order at 7:10 P.M. by Vice Chairman Brian Polk.

APPROVAL OF MINUTES AND FINANCIAL REPORTS

On a motion made by Mayor Angela Smith and seconded by Mr. Russell French the Minutes of the March 2018 meeting and Financial Reports for the Quarter Ending March 31, 2018, were approved.

SPECIAL PRESENTATION

Assistant Director Crystal Jones presented to the group regarding the Federal Emergency Management Agency (FEMA) Sections 404 and 406 Disaster Grant Programs for mitigation projects.

Communities were notified that Notices of Intent (NOI) can now be submitted to the State Emergency Management Agency (SEMA). The application cycle will open October 1, 2018. Community representatives in attendance were encouraged to contact Crystal Jones for assistance with completing the application forms.

TRANSPORTATION ADVISORY COMMITTEE

Transportation Planning Coordinator Andrew Murphy informed the group that the Transportation Advisory Committee (TAC) held a project prioritization meeting April 2018 in Piedmont, MO. The next meeting is scheduled for July 2018. Communities are encouraged to contact Mr. Murphy for the project prioritization list if desired.

On a motion made by Commissioner Vince Lampe and seconded by Mr. Wayne Gibbs, the *Ozark Foothills Public Transit Human Service Transportation Plan* previously reviewed, was approved. Director Felicity Ray reminded the group of the Title VI Civil Rights Plan that was presented at the March 8, 2018 meeting. On a motion made by Commissioner Vince Lampe and seconded by Commissioner Donald Black the Title VI Civil Rights Plan, was adopted.

SOLID WASTE MANAGEMENT DISTRICT, REGION Q

Recycling Center Supervisor Jamie Lansford reported that the prices of all commodities are stable. Crystal Mehring is a new employee at the Recycling Center. The cardboard baler malfunctioned and has since been repaired.

The Ozark Foothills Solid Waste Management District received only one funding request in response to its annual solicitation for solid waste management proposals. The proposal-submitted by the Ozark Foothills Regional Planning Commission-was ranked by the Executive Committee and recommended for funding. On a motion made by Commissioner Donald Black and seconded by Mayor William Kirkpatrick, the Solid Waste Management District grant award was approved.

Director Ray presented the annual District Administrative Contract Addendum. On a motion made by Mayor Bill Kirkpatrick and seconded by Mr. Paul Johnson, *Resolution #OFSWMD-2018-01* modifying the five-year Contract for Professional Services was approved.

OZARK FOOTHILLS DEVELOPMENT ASSOCIATION

Director Ray reported upon the Business Incubator expansion effort. Construction was completed on May 11th. The new spaces have since been shown twice to prospective tenants. There are four spaces for lease at a price of \$2.06 per square foot per year. Small businesses will be able to rent space within the business incubator for a maximum of five years. Advertisements will run in the five county newspapers. A ribbon cutting is scheduled for fall 2018.

OZARK FOOTHILLS REGIONAL COMMUNITY FOUNDATION

Assistant Director Jones reported upon activities of the Ozark Foothills Regional Community Foundation. The last meeting was held June 12, 2018. It was the OFRCF's board's annual meeting at which nominations and selections for open board seats were made. Remaining open seats include a representative for Reynolds County, a representative from the OFRPC board, and a fund representative. There is a potential nominee for fund representative. Communities are encouraged to contact Assistant Director Jones with any suggestions for the open Reynolds County or the OFRPC board seat. The board's officers will remain the same until June 2019.

Several changes from the Community Foundation of the Ozarks (CFO) will begin July 1, 2018. The CFO will allow affiliates to increase their administrative surcharge up to 25 basis points, above the current 1%. The OFRCF board did not approve an increase at this time, but will consider doing so again in one year.

Agency partner funds now require a \$2,500 minimum to open and must maintain a minimum balance of \$1,000. Scholarship funds require a minimum of \$15,000 to open. Existing scholarship funds will not be impacted.

At the March 2018 meeting, Matt Winters reported upon a potential \$10,000 rural Ozarks Health Initiative grant for which the OFRCF had applied, the grant was not awarded. CFO will offer this opportunity for three more years and the affiliate can reapply next year.

The OFRCF fund balance as of May 31, 2018, was \$1,433,831.26.

RIPLEY COUNTY PUBLIC HOUSING AGENCY

Housing Coordinator Ilene Ward reported upon the Section 8 Rental Assistance Program. The Ripley County Public Housing Agency currently has 352 of 356 regular vouchers filled. In addition, thirty-four of the thirty-nine VASH vouchers, dedicated specifically for homeless veterans, are also filled. Section 8 rental assistance applications were accepted May 1, 2018 to May 31, 2018. The PHA received 357 applications.

Family Self Sufficiency (FSS) Coordinator Carolyn Meeks reported there were thirty-four families participating in the FSS Program, and fifteen families participating in the PHA's Home Ownership Program.

NEW GRANTS RECEIVED

Assistant Director Jones reported upon the grant awards received during prior quarter. They were summarized as follows:

- City of Van Buren, Emergency CDBG, Residential Flood Buyout, \$159,139;
- City of Doniphan, Emergency CDBG, Residential Flood Buyout, \$116,665;
- Carter County, Emergency CDBG, Residential Flood Buyout, \$186,695;
- City of Bunker, CDBG, Paving, \$210,343;
- Butler County; CDBG, Paving, \$171,080;
- Ripley and Carter Counties, Emergency CDBG, Justice Center Feasibility Study, \$30,000;
- City of Piedmont, EDA, Highway 49 Waterline Replacement, \$500,000;
- Butler County, DRA, Poplar Bluff Industrial Park Railroad Overpass, \$250,000;
- Carter County, Emergency CDBG, South Van Buren Sewer District FEMA PA Match, \$13,466;
- City of Neelyville, DRA, Wastewater Improvements, \$206,000, and;
- Ozark Foothills Regional Planning Commission, MO OA, Annual Planning Grant, \$8,901.

GRANT APPLICATIONS SUBMITTED

Director Ray reported that twelve grant applications were submitted during the prior quarter. A summary of each proposal was provided to those in attendance as an attachment to *Resolution #294*. A motion made by Mayor Angela Smith, and seconded by Mayor Ed Degaris authorizing submission of proposals, was approved.

DIRECTOR'S REPORT

Director Ray presented the FY 2019 Budget for the Ozark Foothills Regional Planning Commission. A summary of the budget was provided as an attachment to *Resolution #295*. A motion was made by Mayor William Kirkpatrick and seconded by Commissioner Vince Lampe to adopt *Resolution #295* thereby approving the budget.

The group was presented with a new Executive Committee Membership slate for approval. Nominations were requested during March 2018. On a motion made by Mayor Angela Smith and seconded by Mayor Ed Degaris, the Executive Committee Membership slate (attached) was approved.

On a motion made by Commissioner Vince Lampe and seconded by Commissioner Donald Black, *Resolution #296* designating new Fiscal Officer Camille Donnell as the designated and appointed Trustee of the Money Purchase Plan, was approved.

The Melvin Brinkley Public Service Award nomination deadline has been moved to August 15, 2018. Communities are encouraged to provide a brief written description of their nominee to Director Ray by the deadline. An elected official may be nominated for the award only after his/her role as an elected official has ended.

The Commission's annual fish fry and fall quarterly meeting will be held September 13, 2018 at Clearwater Lake.

Two meetings have been held for the *Carter County Hazard Mitigation* plan revision effort facilitated by Samantha Rodgers. Director Ray encouraged public participation as required to meet the county's 25% local public assistance match. Those entities declining participation in the project will not be eligible for mitigation grant funding authorized by the Stafford Act.

The E-911 project mapping and addressing in Carter, Ripley and Wayne Counties is currently being conducted by Spatial Data Research. The field work is nearly complete and public notification of new addresses will soon commence beginning with Wayne County.

GENERAL DISCUSSION

There was no general discussion.

ADJOURNMENT

The meeting was adjourned at 8:20 P.M.

Respectively Submitted,

Mr. Brian Polk, Vice-Chairman Date

Mrs. Edward Coursey, Secretary Date

ATTENDANCE

COMMISSION MEMBERS IN ATTENDANCE

Vince Lampe
Ed Degaris
Donald Black
William Kennon
Brian Polk

William Kirkpatrick
Wayne Gibbs
Angela Smith
Margaret Carter
Mr. Edward Coursey

Mrs. Mildred Coursey
Russell French
Sr. Anne. Francioni
Paul Johnson

COMMISSION MEMBERS NOT IN ATTENDANCE

John Murray
Kevin Bynum
Glen Sedrick
Wayne Ogden
Rick Julius
Mike Hoerner

Joe Loyd
Gary Conway, Jr.
Stanley Barton
Paul Wood
Dennis Cox
Bernard Allen

Carroll Rainwater
Angela Clyburn
Darrell Dement
Dr. Gene Oakley
Rev. Gregory Kirk

GUESTS

Sarah French
Ronda Polk
Rodger Lesh

Becky Gibbs
Christy Mercer
Gwen Brady

Bennie Cook
Connie Teslow

STAFF

Jamie Lansford
Crystal Jones
Crystal Mehring
Carolyn Meeks

Niki Haryp
Andrew Murphy
Ilene Ward
Keona Ferguson

Felicity Ray
Cassandra Anagnostopoulos
Camille Donnell